

Board of Fire Commissioners

South Brunswick Fire District #3

Meeting Minutes of the Regular Meeting
Held on January 13,2015

1. The meeting was held at the Kingston Fire House and called to order by Chairman Agostino Racanati at 19:03.
2. Chairman read the required statement of compliance with the public meetings act.
3. Roll Call
 - a. Chairman-Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer – Jodi Racanati -present
 - d. Clerk – Jane Eisenmann -present
 - e. Asst. Treasurer/Asst. Clerk-Norman Luck-present
4. Chairman led the meeting for the flag salute.
5. Minutes for the Regular Meeting held 12/9/14 were reviewed. Motion to approve the minutes passed.
6. Chairman opened meeting to the public, having no comment from the public, public portion closed.
7. CORRESPONDENCE
 - a. Information from insurance Co.'s concerning workmen's comp. Review in November.
 - b. LOSAP posting in firehouse for those eligible.
 - c. Franklin Fire Commissioner fined for not completing records request.
 - d. LOSAP- if you are over 70 1/2 may be taxed on 457 under LOSAP, also you can't take money out and still contribute.
8. TREASURER'S REPORT
 - a. Report given. Copy attached.
9. CHIEF'S REPORT
 - a. Report given for Dec. Copy attached.
 - b. David Dressel taken to Medical Center during training session. He was dehydrated. Deputy Chief Luck fell on ice at fire scene and fractured his wrist. Insurance Co. requested copy of his job responsibilities.
 - c. Quote from CDWG for laptop for Chief's vehicle \$6,178.32
 - d. Quote for first aid equipment \$1,577.75 and \$850.00.
10. OLD BUSINESS
 - a.
11. NEW BUSINESS
 - a.
12. COMMITTEE REPORT
 - a.
13. APPROVAL OF VOUCHERS AND PAYMENTS

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- a. Motion was made to accept the Treasurer's Report and pay all properly vouchered bills. Motion passed.

14. Chairman opened meeting to the public, George Luck informed the board that the Fire Co. is going to renovate the men's and ladies rooms and will also do some work in the dispatch room.

15. ROLL CALL
 - a. Chairman Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer Jodi Racanati-present
 - d. Clerk Jane Eisenmann-present
 - e. Asst. Treasurer/Asst. Clerk Norman Luck-present

16. Motion to adjourn at 20:45.

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Meeting Minutes of the Regular Meeting Held on February 17, 2015

1. The meeting was held at the Kingston Fire House and called to order by Chairman Agostino Racanati at 19:00.
2. Chairman read the required statement of compliance with the public meetings act.
3. Roll Call
 - a. Chairman Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer – Jodi Racanati -present
 - d. Clerk – Jane Eisenmann -present
 - e. Asst. Treasurer/Asst. Clerk-Norman Luck-present
4. Chairman led the meeting for the flag salute.
5. Minutes for the Regular Meeting held 1/13/15 were reviewed. Motion to approve the minutes passed.
6. Chairman opened meeting to the public, having no comment from the public, public portion closed.
7. CORRESPONDENCE
 - a. Received levy cap totals from the state.
 - b. Notice from Prosecutors office Mr. Hoens sentencing rescheduled for April 17, 2015.
 - c. Minutes from State Association of Fire Districts.
 - d. Paperwork to file audit for Workman's Compensation, need description of volunteer firefighter duties.
8. TREASURER'S REPORT
 - a. Report given. Copy attached.
 - b. Interest from new savings account \$845.00.
9. CHIEF'S REPORT
 - a. Engine 244 out of service, will be back Wed. or Thurs.
 - b. Deputy Chief's cast removed, back to work next week.
 - c. Inventory-all sets of turnout gear over the 10 year limit, 5 sets expired, helmets over 10 years.
 - d. Need flashlights, carbon fiber hoods, there is no spare gear, spare boots are sizes 9 and 10. N.J. Is a PEOSHA state, which follows NFPA standards which is 10 years. Need to get a copy of NFPA standards.
10. OLD BUSINESS
 - e. Flammable liquids cabinet from Uline \$699.00 12 year warranty.
10. OLD BUSINESS
 - a. Paging relay is in and operating.
 - b. LOSAP will be posted on Saturday, waiting for meeting information.
 - c. Decommissioning of equipment, will have list finished for next meeting.
 - d. Office furniture needs to be purchased, waiting for updated quote, then order will be placed.
 - e. Review of Employee Handbook, copy sent out. Mr. Braslow will review.

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- f. Agreements and resolutions, Mr. Braslow reviewed agreement with Fire Co., found no problem with it. Commissioners Luck and J. Racanati also reviewed the Agreement and are satisfied with it. Chairman will send to Fire Co. for review.
- g. Commissioner, Chief and Coordinators meeting held, meeting notes attached. Need to make up an equipment checklist for paid staff, checklist for when they are hired and for when they leave.
11. NEW BUSINESS
- a. EZPASS not covered for going out of state, \$1.00 per month charge for out of state access. Motion was made to include EZPASS charge of \$1.00 per month for out of state access. Motion passed.
- b. Motion was made to adopt the resolution to approve Budget transfers. Motion passed.
- c. Board will look into getting a new auditor, will get proposal from Bart and Bart, along with two other proposals.
- d. Motion was made to approve the purchase of a Flammable Liquids cabinet at a cost not to exceed \$800.00, pending approval of 2015 Budget. Motion passed.
12. COMMITTEE REPORT
- a. Truck committee meeting next Tues. or Wed.
- b. IAMRESPONDING-Commissioner Ciabattone met with Bill, will need 2 TV's, one in the office and one by the chalkboard, will get quotes.
13. APPROVAL OF VOUCHERS AND PAYMENTS-Motion was made to accept the Treasurer's Report and pay all properly vouchered bills. Motion passed.
14. Chairman opened meeting to the public, George Luck asked the Board if they would consider changing meeting night, the Fire Co. has a dance group that would like to rent the firehouse on Tuesday evenings. Board would consider looking into changing the meeting place, Chairman Racanati will look into getting approval to use First Aid Squad building.
15. ROLL CALL
- a. Chairman Agostino Racanati-present
- b. Vice Chairman Christopher Ciabattone-present
- c. Treasurer Jodi Racanati-present
- d. Clerk Jane Eisenmann-present
- e. Asst. Treasurer/Asst. Clerk Norman Luck-present
16. Motion to adjourn at 20:35.

Agostino Racanati, Chairman

Jane L. Eisenmann, Clerk

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Meeting Minutes of the Reorganization and Regular Meeting
Held on March 17, 2015

1. The meeting was held at the Kingston Fire House and called to order by Vice Chairman Christopher Ciabattone at 19:05.
2. Vice Chairman read the required statement of compliance with the public meetings act.
3. Roll Call
 - a. Chairman-Agostino Racanati-absent joined meeting at 19:55.
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer – Jodi Racanati -present
 - d. Clerk – Jane Eisenmann -present
 - e. Asst. Treasurer/Asst. Clerk-Norman Luck-present
4. Vice Chairman led the meeting for the flag salute.
5. Jane Eisenmann sworn in to Board of Commissioners.
6. Reorganization of the Board

Motion was made to nominate Jane Eisenmann as Clerk, all votes yes. Motion passed.
Motion was made to nominate Jodi Racanati as Treasurer, all votes yes. Motion passed.
Motion was made to nominate Norman Luck as Asst. Treasurer/Asst. Clerk. All votes yes. Motion passed.
Motion was made to nominate Agostino Racanati as Chairman, all votes yes. Motion passed.
Motion was made to nominate Christopher Ciabattone as Vice Chairman, all votes yes. Motion passed.
7. Vice Chairman opened meeting to public, having no comment from public, public portion closed.
8. Motion was made to adjourn at 19:10
Motion passed by Roll Call Vote
 - a. Chairman Agostino Racanati-absent
 - b. Vice Chairman Christopher Ciabattone-yes
 - c. Treasurer Jodi Racanati-yes
 - d. Clerk Jane Eisenmann-yes
 - e. Asst. Treasurer/Asst. Clerk Norman Luck-yes
9. Regular meeting called to order 19:10.
10. Roll call
 - a. Chairman Agostino Racanati-absent
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer Jodi Racanati-present
 - d. Clerk Jane Eisenmann-present
 - e. Asst. Treasurer/Asst. Clerk Norman Luck-present

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11. Minutes for regular meeting held on 2/17/15 were reviewed. Motion to approve the minutes passed.
 12. Vice Chairman opened meeting to public, having no comment from public, public portion closed
 13. PEOSHA Presentation given by Charles Tracy.
 14. CORRESPONDENCE
 - a. none
 15. TREASURERS REPORT
 - a. Report given. Copy attached.
 16. CHIEFS REPORT
 - a. Report given for January and February
 - b. Chief's car finished. Laptop came in, partially set up, add license for the software,
 - c. Flammable liquids cabinet was delivered.
 - d. N.J. Firefighters Weekend free training at National Fire Academy the end of June. Capt. Rustico and Chief's training classes were cancelled. Firehouse Expo in Maryland in July. 2 members interested in going. Permission for 2 rooms. Board said there is not enough money in budget to cover cost.
 - d. Engine 244 had gold leaf put on and is back in service.
 - f. Door repainted. Chairman will call Prazatelli and talk to them about repainted door.
- Copy of quotes for repair emailed.
1. OLD BUSINESS
 - a. Meeting place will not change.
 - b. LOSAP not posted yet.
 - c. Working on decommissioning equipment.
 - d. Office furniture ordered.
 - e. Review of Employee Handbook. It was recommended to separate it into sections. Email consensus for approval.
 - f. Fire Department agreement signed.
 - g. New auditor- sent out request for proposal, did not receive reply. Received Proposal from Holman, Frenia, Allison P.C. For 2014 Audit and 2016 Budget.
 - h. OEM coordinator, waiting to hear from Bernie.
 2. COMMITTEE REPORT
 - a. Truck committee went through 105 pages of spec. Will have meeting next week. Time line 11 ½ months.
 - b. IAMRESPONDING-schedule time to purchase TV's
 3. NEW BUSINESS
 - a. Motion was made to approve Holman, Frenia, Allison P.C. As new auditor. Motion passed..
 - b. Letter regarding vacation days for paid staff. Copy attached. Motion was made to approve vacation days for the period from April 1, 2015 to March 31, 2015. Motion passed.

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- c. Contract and resolutions reviewed. Motion was made to approve all resolutions and agreements. Motion passed.
 - d. Motion was made to cover paint and striping repair, with the option to negotiate painting of the door. Motion passed.
 - e. Contract for Mr. Braslow as attorney.
 - f. Current and new member physicals, will send 3 new members for physicals.
 - g. Commissioner Racanati sworn in to Board of Commissioners.
 - h. Vehicle use noted in Handbook.
 - i. Gary Rustico and David Dressel to get new gear. Motion was made to purchase new gear for Gary Rustico and David Dressel. Motion passed.
4. APPROVAL OF VOUCHERS AND PAYMENTS
 - a. Motion was made to accept the Treasurer's Report and pay all properly vouchered bills. Motion passed.
 5. Chairman opened meeting to the public, having no comment from the public, public portion closed.

6. ROLL CALL

- a. Chairman Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer Jodi Racanati-present
 - d. Clerk Jane Eisenmann-present
 - e. Asst. Treasurer/Asst. Clerk Norman Luck-present
7. Motion to adjourn at 21:25.

Agostino Racanati, Chairman

Jane L. Eisenmann, Clerk

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Meeting Minutes of the Regular Meeting
Held on April 21, 2015

1. The meeting was held at the Kingston Fire House and called to order by Chairman Agostino Racanati at 19:05.
2. Chairman read the required statement of compliance with the public meetings act.
3. Roll Call
 - a. Chairman-Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer – Jodi Racanati -present
 - d. Clerk – Jane Eisenmann -present
 - e. Asst. Treasurer/Asst. Clerk-Norman Luck-absent, joined meeting at 19:17.
4. Chairman led the meeting for the flag salute.
5. Minutes for the Regular Meeting held 3/17/15 were reviewed. Motion to approve the minutes passed.
6. Chairman opened meeting to the public, having no comment from the public, public portion closed.
7. CORRESPONDENCE
 - a. South Brunswick Post closing May 1, 2015.
 - b. Financial Disclosure forms due April 30.
8. TREASURER'S REPORT
 - a. Report given. Copy attached.
 - b. Sign signature card for CD.
 - c. Hold invoice for Agins, void \$150.00, invoice for \$200.00.
 - d. Motion made to add CDWG, motion passed.
9. CHIEF'S REPORT
 - a. Report given for March.
 - b. One injury during live fire training at Fire Academy, Don Sigler twisted his knee, he refused medical treatment.
 - c. Dave Dressel completed RIT Awareness class
 - d. Middlesex County is reviewing RIT SOG for Rapid Intervention Companies, Fire Co. has 11 members trained in RIT.
 - e. OEM Fire Coordinators Position, must be knowledgeable and properly trained, level 3 training, professional development series online, can not be a sitting Chief. Chief reviewed requirements for the position.
 - f. Reviewed qualifications for firefighters at Chiefs meeting. Standardize minimum qualifications for SOG.
 - g. VFIS driver program, Chief and some members visited Montgomery's set up of course, drivers to complete the course before the end of the year. Also take pump refresher course.
 - h. Franklin to upgrade radio system. Somerset County to upgrade in 2016. Kingston radios were upgraded by Chief Mathis.

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- i. Deck gun out of service on Engine 4, Request for repair estimate of \$1500.00. State contract price to replace deck gun \$1379.00, Captain Rustico can do the installation.
- j. Franklin Township working on a system to mark Truss buildings
- k. Captain Rustico and Chief Mathis attended the funeral for Chief Gaines, he was a 40 year member of the Fire Dept., he created the Assistance to Firefighters Grant and the SAFER Grant, he also initiated the urban search and rescue in Fairfax VA.

10. OLD BUSINESS

- a. Decommissioning of equipment, copy of list attached.
- b. LOSAP must be posted for 30 days, must be posted by April 21 to get approved at next meeting. Life insurance company asked about qualification requirements. Commissioner Luck will send reply to insurance company. They will send amended policy.
- c. 2 members measured for bunker gear, George Luck and Dave Dressel need boots.
- d. Office furniture ordered takes 4-6 weeks, should arrive in the next couple of weeks.
- e. Employee Handbook divided into sections, need signatures and will reevaluate in 6 mos.
- f. Contracts and Agreements-received contract and Disclosure Certification from Richard Braslow, need signatures on Auditors contract, Commissioner Racanati will get First Aid Agreement next week.

11. NEW BUSINESS

- a. Bunker gear- can't mix and match manufacturers of gear, 5 coordinators with mismatched gear, if gear is over ten years old cleaners won't certify. Some fire co. members willing to share gear. Need to inventory gear and make a list of what is available, need to find out sizes of what is needed. Kevin Magliaro needs boots.
- b. Need to come up with a process for the purchasing of items, get approvals at commissioners meeting unless it is an emergency, need to get more than one quote.
- c. Motion was made to purchase replacement booster line nozzle from Taskforce at a cost not to exceed \$500.00. Motion passed.
- d. Hose ordered.
- e. Mike Bailey to research price of accountability boards.
- f. M&W called about dispatch repeat system, they did not call back yet.
- g. New saw put back on truck.
- h. Discuss getting a gear washer at the firehouse, it is recommended to clean gear twice a year., washer costs about \$5200.00
- i. Motion was made to purchase a new deck gun at a cost not to exceed \$1500.00, unless Mike Bailey finds a lower price. Motion passed.
- j. Quotes on new generator Advance Electrical \$56,468.99, Wagner \$50755.00, Power Solutions\$57,500.00. Wagner did not return call to Commissioner Racanati. Need to discuss with the Fire Co. and Mr. Braslow.
- k. Need to come up with a clear set of job duties for the paid staff. Explain to the head coordinator what duties he is responsible for.
- l. Motion was made to purchase 2 pairs of boots, potentially 3 if they can't find a pair of boots for Kevin. Motion passed.
- m. Motion was made to approve the purchase of a gas meter at a cost of \$810.00. Motion passed.
- n. South Brunswick Post is closing new notices will be sent to the Princeton Packet.

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o. Motion was made to approve the resolution for decommissioning of equipment. Motion passed.

p. Fire Truck committee vote tied concerning color of doors. Color will be decided by Commissioner vote. 3 votes for painted 2 votes for unpainted.

12. COMMITTEE REPORT

a. IAMRESPONDING- in process of buying, new vendor for computer equipment, the rest will be bought from Best Buy. Need tax form from the state for sales tax exemption.

b. Truck committee met last Thursday, one more meeting to review specs, then send to Mr. Braslow. Need public notice for Houston Galveston.

13. APPROVAL OF VOUCHERS AND PAYMENTS

a. Motion was made to accept the Treasurer's Report and pay all properly vouchered bills.

14. Chairman opened meeting to the public, having no comment from the public, public portion closed.

15. ROLL CALL

a. Chairman Agostino Racanati-present

b. Vice Chairman Christopher Ciabattone-present

c. Treasurer Jodi Racanati-present

d. Clerk Jane Eisenmann-present

e. Asst. Treasurer/Asst. Clerk Norman Luck-present

16. Motion to adjourn at 21:45.

Agostino Racanati, Chairman

Jane L. Eisenmann, Clerk

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Meeting Minutes of the Regular Meeting
Held on May 19, 2015

1. The meeting was held at the Kingston Fire House and called to order by Chairman Agostino Racanati at 19:10.
2. Chairman read the required statement of compliance with the public meetings act.
3. Roll Call
 - a. Chairman-Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer – Jodi Racanati -present
 - d. Clerk – Jane Eisenmann -present
 - e. Asst. Treasurer/Asst. Clerk-Norman Luck-present
4. Chairman led the meeting for the flag salute.
5. Minutes for the Regular Meeting held 4/21/15 were reviewed. Motion to approve the minutes passed.
6. Chairman opened meeting to the public, having no comment from the public, public portion closed.
7. CORRESPONDENCE
 - a. Notice from prosecutors office, Mr. Hoens sentenced to 5 years, not eligible for parole.
 - b. Received resolution for commissioners salaries from South Brunswick Township
 - c. Renewal for old chief's car due in July
8. TREASURER'S REPORT
 - a. Report given. Copy attached.
 - b. Did not receive statement for new CD yet, account opened after last month's meeting.
 - c. Vouchers for EES, approval pending investigation of outstanding invoices,\$828.96, \$400.00 amount not to exceed \$1300.00
9. CHIEF'S REPORT
 - a. Report given by Captain Rustico. Copy attached.
 - b. Deck gun installed on Engine 244, gauge ordered.
 - c. Engine 245 needs booster line nozzle.
 - d. RIT Drill on 5/18/15
 - e. Argument between coordinator and volunteer member, Fire Co. to do investigation, police report filed.
10. OLD BUSINESS
 - a. LOSAP posting made, too late to approve tonight, payment next month, question about 2 members qualification.
 - b. Office furniture delivered, 3 chairs arrived 5/18/15
 - c. District to donate old chief's vehicle to Fire Co., donated as is
 - d. Mike Bailey made list of his duties, review his responsibilities as Head Coordinator, send to Chief for review. Make list for coordinators also.

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- e. Captain Rustic questioned if Coordinators are qualified to be drivers and to operate the truck , pump qualifications. Chief wants to do general qualifications. Keep log of training.
 - f. 2014 Audit-audit past due auditor needs to start
 - g. Received quote for generator\$64.326.00, location away from garage, 100 ft from basement along fence. Second company said do not need that much power based on PSEG usage, waiting for second quote, discuss with Fire Co. about redoing panels, Fire Co. sharing cost of redoing panels, get separate quotes for redoing panel and for generator.
 - h. Hi Rise pack ordered.
 - i. Chief wants to review Handbook.
 - j. KFAS will send scanned copies of Agreement and get signatures.
 - k. Gas meter and saw on Engine 5 will be in service tonight.
 - l. Need camera for Engine 3, should buy with new truck, needs to get recommendation next meeting.
 - m. Injuries need to be reported to Workman's Compensation within 48 hours. No report from Don.
11. NEW BUSINESS
- a. Trip reimbursements- consider the cost of food for trips, federal guidelines \$46.00 per day with receipts, approve trips beforehand, gas, tolls and up to a certain amount for food, discuss with Auditor
 - b. Moving of staff gear, someone took coat and replaced it with another.
12. COMMITTEE REPORT
- a. Information sent to Mr Braslow for new firetruck. Cost \$589,000.00 for truck,\$17,972.38 for tools, additional contract with Campbell, performance clause.
 - b. Review tool supply list for better prices, contract reviewed then buy tools.
 - c. IAMRESPONDING-equipment was delivered needs to be installed.
13. APPROVAL OF VOUCHERS AND PAYMENTS
- a. Motion was made to accept the Treasurer's Report with the adjustments and pay all properly vouchered bills. Motion passed.
14. Chairman opened meeting to the public, having no comment from the public, public portion closed.
15. ROLL CALL
- a. Chairman Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer Jodi Racanati-present
 - d. Clerk Jane Eisenmann-present
 - e. Asst. Treasurer/Asst. Clerk Norman Luck-present
16. Motion to adjourn at 20:25.

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Agostino Racanati, Chairman

Jane L. Eisenmann, Clerk

Board of Fire Commissioners

South Brunswick Fire District #3

Meeting Minutes of the Regular Meeting
Held on June 16, 2015

1. The meeting was held at the Kingston Fire House and called to order by Chairman Agostino Racanati at 19:02.
2. Chairman read the required statement of compliance with the public meetings act.
3. Roll Call
 - a. Chairman-Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-absent
 - c. Treasurer – Jodi Racanati -present
 - d. Clerk – Jane Eisenmann - present
 - e. Asst. Treasurer/Asst. Clerk-Norman Luck-present
4. Chairman led the meeting for the flag salute.
5. Minutes for the Regular Meeting held 5/19/15 were reviewed. Motion to approve the minutes passed.
6. Chairman opened meeting to the public, having no comment from the public, public portion closed.
7. CORRESPONDENCE
 - a. NFPA membership letter, 1 yr. \$165.00, 2 yr. \$300.00, 3 yr. \$430.00
 - b. Minutes from State Association
 - c. Letter from Lincoln Financial
 - d. Notice that Charles Hoens is in prison in Yardville
8. TREASURER'S REPORT
 - a. Report given. Copy attached.
9. CHIEF'S REPORT
 - a. Report given for April. Copy attached.
 - b. RIT Drill held last night.
 - c. Fireworks July 2, 2015.
 - d. Have not heard on countywide SOP for RIT
 - e. Chief attended a 5 day class at National Fire Academy
 - f. Township SOG for helicopter operations and elevator rescues. Captain Rustico will work on elevator SOG for South Brunswick
 - g. Chief car warning lights out, repairs finished
 - h. Line officers worked on proposed list of equipment for new engine.
10. OLD BUSINESS
 - a. LOSAP- no notice from LOSAP List, submitted final report, request check for 2 members not being paid that qualified, Lincoln says they are not eligible
 - b. Letter from Lincoln Financial, the member that is no longer a member of the Fire Co. did not finish his five years he can reestablish a membership and maintain points by the end of 2016, if not must surrender the money. Need to check on this with the Auditor.

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- c. Office furniture being damaged by desk, talk with Fire Co. trustees. Received wrong cabinet, there is not enough room for it, needs to be returned.
- d. Old Chief's vehicle-Fire Co. Vice President needs to sign a Hold Harmless Agreement. Letters need to be removed from vehicle.
- e. 2014 Audit-Auditor picked up records, provided letter to authorize Auditor to talk to Mr. Braslow about the incident with Mr. Hoens. They are working on the audit.
- f. Looking for third quote for generator, talked to Nassau Electric. Need to check on gas line coming into the building, contact PSE&G, check with township on requirements for permits. District willing to fund \$50,000.00 and let Fire Co. handle the installation.
- g. Chief satisfied with Employee Handbook
- h. KFAS Agreement signed
- i. Franklin District commissioners questioned if they should be involved in personnel decisions.

11. NEW BUSINESS

- a. Chairman reviewed Resolution 17 for purchase of a firetruck
- b. Motion was made to approve the initial payment of \$262,000.00 to cover 100% of the chassis required at signing of the contract, pending transfer of funds from the savings account. Motion passed.
- c. Request for new equipment-2 pairs gloves XL, 2 XXL, 5 pairs rescue gloves L, 5xl,5 XXL, 2 pagers \$555.00 per pager, 5 carbon fiber hoods fire hoods,5 LED flashlights and 1 SCBA mask lg.
- d. Motion was made to approve the purchase of items requested. Motion passed.
- e. Motion was made to contact auditor on removal of members not vested, member can rejoin and must be a member for 1 year. Motion passed.
- f. CD interest rates 6 mos. .25, 6-9 mos. .35, 9-12 .35, 12-14 mos.-.9, 18 mos. .85, 24mos.-1, 36mos. 1.09, 48 mos.-1.29, 60 mos.-1.59. Motion was made to liquidate all funds at TD Bank into one account. Motion passed.
- g. Motion was made to approve a 3 year membership to the NFPA at a cost of \$430.00. Motion passed.
- h. M&W looked at radios, shuts off 1 minute after the last transmission. System works, will look into shortening shut off time after transmission.

12. COMMITTEE REPORT

- a. Chief reviewed new truck, has lower hose bed, lowered cross lays on side of the truck, increased lighting, seats 5 people, telescoping light tower, electromagnetic braking system, cost \$589,000.00. Contract from Campbell, attorney made some changes. Attorney will review it again. Must post notice in paper. Resolution authorizing purchase of the truck. 100% of chassis at signing of the contract. Truck committee meeting to discuss tools. Purchasing tools from Campbell exceeds outside vender, Campbell will match cost of the vendor.

- b. IAMRESPONDING-computer in place software not yet installed , electric for TV's.

13. APPROVAL OF VOUCHERS AND PAYMENTS

- a. Motion was made to accept the Treasurer's Report and pay all properly vouchered bills. Motion passed.

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14. Chairman opened meeting to the public, having no comment from the public, public portion closed.
15. ROLL CALL
 - a. Chairman Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-absent
 - c. Treasurer Jodi Racanati-present
 - d. Clerk Jane Eisenmann-present
 - e. Asst. Treasurer/Asst. Clerk Norman Luck-present
16. Motion to adjourn at 20:30.

Agostino Racanati, Chairman

Jane L. Eisenmann, Clerk

Board of Fire Commissioners

South Brunswick Fire District #3

Meeting Minutes of the Regular Meeting
Held on August 18, 2015

1. The meeting was held at the Kingston Fire House and called to order by Chairman Agostino Racanati at 19:05.
2. Chairman read the required statement of compliance with the public meetings act.
3. Roll Call
 - a. Chairman-Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer – Jodi Racanati -present
 - d. Clerk – Jane Eisenmann - present
 - e. Asst. Treasurer/Asst. Clerk-Norman Luck-present
4. Chairman led the meeting for the flag salute.
5. Minutes for the Regular Meeting held 7/21/15 were reviewed. Motion to approve the minutes passed.
6. Chairman opened meeting to the public, having no comment from the public, public portion closed.
7. CORRESPONDENCE
 - a. Letter from President of Fire Co.
 - b. Letter from Chief Mathis.
 - c. Meeting minutes from State Association of Fire Districts
 - d. Letter to Lincoln Financial
8. TREASURER'S REPORT
 - a. Report given. Copy attached.
9. CHIEF'S REPORT
 - a. Report given for July.
 - b. Boat sent out for repair, cleaned out sediment from motor, did not charge because there was not a problem with the motor, PVC pipe broke off trailer, will be fixed in house.
 - c. Hose testing completed, failed hose was due to age.
 - d. Need to schedule maintenance on apparatus.
 - e. Pump testing done today. Pumps and ladders passed.
10. OLD BUSINESS
 - a. Office furniture will pay for chairs and file cabinet, will wait on the rest
 - b. Chief needs to review Head Coordinator responsibilities.
 - c. 2014 Audit needs LOSAP information
 - d. New policies distributed to Chief and Fire Co., need to be reviewed and signed, signatures are mandatory
 - e. Employee Handbooks handed out
 - f. Travel and Expense Policy needs to be reviewed. Will go over at next month's meeting
11. NEW BUSINESS

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South Brunswick Fire District #3

a. Hoses, need to talk to the Chief about what to do with failed hose. Commissioner Luck will meet with Chief Mathis to decide on hoses. NFPA standard is anything prior to 1986 is too old. Anything from 1987 and beyond can be used. 4 in hose was bought in 1992 and 5 in. hose in 2003. Gradually go to 5in. Hose.

12. COMMITTEE REPORT

a. Truck Committee need copy of contract. Need to set up meeting to talk about tools. Need new nozzles.

b. IAMRESPONDING-will finish up this weekend and test next week

13. APPROVAL OF VOUCHERS AND PAYMENTS

a. Motion was made to accept the Treasurer's Report and pay all properly vouchered bills.

14. Chairman opened meeting to the public, having no comment from the public, public portion closed.

15. ROLL CALL

a. Chairman Agostino Racanati-present

b. Vice Chairman Christopher Ciabattone-present

c. Treasurer Jodi Racanati-present

d. Clerk Jane Eisenmann-present

e. Asst. Treasurer/Asst. Clerk Norman Luck-present

16. Motion to adjourn at 19:50.

Agostino Racanati, Chairman

Jane Eisenmann, Clerk

Board of Fire Commissioners

South Brunswick Fire District #3

Meeting Minutes of the Regular Meeting Held on July 21, 2015

1. The meeting was held at the Kingston Fire House and called to order by Commissioner Luck at 19:05.
2. Commissioner Luck read the required statement of compliance with the public meetings act.
3. Roll Call
 - a. Chairman-Agostino Racanati-absent
 - b. Vice Chairman Christopher Ciabattone-absent
 - c. Treasurer – Jodi Racanati -present
 - d. Clerk – Jane Eisenmann - present
 - e. Asst. Treasurer/Asst. Clerk-Norman Luck-present

Chairman Racanati and a Commissioner from District 4 were at a Fire call and joined the meeting at 19:11. Commissioner Ciabattone joined the meeting at 19:30.
4. Commissioner Luck led the meeting for the flag salute.
5. Minutes for the Regular Meeting held 6/16/15 were reviewed. Motion to approve the minutes passed.
6. Chairman opened meeting to the public, having no comment from the public, public portion closed.
7. CORRESPONDENCE
 - a. Resignation of Mike Brattole and Chris Balog July 1, 2015.
 - b. Fire Safety Report from South Brunswick Township
8. TREASURER'S REPORT
 - a. Report given. Copy attached.
9. CHIEF'S REPORT
 - a. No report given. Chief is out of town and Deputy Chief is working.
10. OLD BUSINESS
 - a. The president of the Fire Co. David Luck is working on a report of the Luck/Bailey incident. The Township is not pursuing the incident. It is being pursued through the County. The district has a harassment policy in the employee handbook. Handbook is for per diem staff, Fire Co. would like to review it for volunteer members.
 - b. Waiting for Fire Co. to decide on engineering study for the generator
 - c. New cabinet for the office ordered, cabinet that doesn't fit needs to be returned to Deptcor
 - d. Head coordinator role responsibilities
 - e. Still working on 2014 audit, auditor sent link to confirm
11. NEW BUSINESS
 - a. Letter of Reprimand for the Chief, complaint about him driving recklessly in Pa. On June 27, 2015. Recommend Fire Co. to set up a system to log complaints.
 - b. Vehicle Use Policy- Chairman Racanati used Plainsboro's policy to write a vehicle use policy for the District. Discussion over use of Command vehicle Commissioner Luck feels that

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South Brunswick Fire District #3

the Captains should be included in the policy. Motion was made to approve the current use policy with the following amendment A Captain is responsible under the same conditions as the Chief if he is using the Chief's vehicle. Motion passed with all votes yes.

c. Chairman Racanati is working on a travel and expense policy.

d. District is adopting South Brunswick Township's Harassment Policy, it is in the Employee Handbook, review until next month.

e. LOSAP Report, article on LOSAP, request Lincoln Financial and the attorney to attend meeting to discuss LOSAP.

f. Due to issues with EES, Board recommends contracting for services with Campbell Supply. Motion was made to switch servicing on units to Campbell Supply. Motion passed.

12. COMMITTEE REPORT

a. Truck committee will have a meeting to talk about tools and usage of the truck.

b. IAMRESPONDING-computer system ready to go.

13. APPROVAL OF VOUCHERS AND PAYMENTS

a. Motion was made to accept the Treasurer's Report and pay all properly vouchered bills. Motion passed.

14. Chairman opened meeting to the public, having no comment from the public, public portion closed.

15. ROLL CALL

a. Chairman Agostino Racanati-present

b. Vice Chairman Christopher Ciabattone-present

c. Treasurer Jodi Racanati-present

d. Clerk Jane Eisenmann-present

e. Asst. Treasurer/Asst. Clerk Norman Luck-present

16. Motion to adjourn at 20:36.

Agostino Racanati, Chairman

Jane L. Eisenmann, Clerk

Board of Fire Commissioners

South Brunswick Fire District #3

Meeting Minutes of the Regular Meeting
Held on September 15, 2015

1. The meeting was held at the Kingston Fire House and called to order by Chairman Agostino Racanati at 19:00.
2. Chairman read the required statement of compliance with the public meetings act.
3. Roll Call
 - a. Chairman-Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer – Jodi Racanati -present
 - d. Clerk – Jane Eisenmann - present
 - e. Asst. Treasurer/Asst. Clerk-Norman Luck-present
4. Chairman led the meeting for the flag salute.
5. Minutes for the Regular Meeting held 8/18/15 were reviewed. Motion to approve the minutes passed.
6. Chairman opened meeting to the public, having no comment from the public, public portion closed.
7. CORRESPONDENCE
 - a. Email from Fire Co. 2014 taxes.
 - b. Letter from Fire Co. and lawyer
 - c. Credit for insurance on 2000 Expedition from VFIS
 - d. OPRA Request attorney feels request is excessive and do not have records in electronic form.
 - e. Insurance claim Mike Bailey vs. Fire Co., Jim Luck and District
8. TREASURER'S REPORT
 - a. Report given. Copy attached.
 - b. Cell phones on engines up for upgrades
 - c. 2016 Budget planning
 - d. Received check from District 4 \$18350.00.
9. CHIEF'S REPORT
 - a. Report given for August.. Copy attached.
 - b. Engine 3 power steering fluid.
 - c. Special drill with Plainsboro on 9/22/15 training on ladder operations.
 - d. Lt. Weissmann attending training at National Fire Academy.
 - e. Monthly drill at Stewart's Garage in Montgomery, extrication.
 - f. Assistance to Firefighter's Grant coming due in December, Chief asked if District would consider matching the Grant. New radios \$5600.00 each.. Would District reimburse Fire Co.'s portion of 10%.
 - g. Capital budget for next year.
10. OLD BUSINESS

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- a. Office furniture-new file cabinet ordered,will exchange old one when new one is delivered.
 - b. Head Coordinator Role-Chief to go over responsibilities for Head Coordinator and all coordinators. Would like to get paid staff to attend drills, build relationship with volunteers. Bailey is training Iozzi and Malkewicz on Head Coordinator responsibilities. Commissioner Luck not getting notified.
 - c. 2014 Audit just about complete.
 - d. Generator-agreed to send out to 3 vendors for quotes.
 - e. Look at LOSAP requirements, Check with Mr. Braslow if anything needs to be changed.
 - f. Policies published, Fire Co. said they did not receive email, will send it to them again needs to be signed by Fire Co. Chief questioned vehicle use policy concerning alcohol on apparatus, valid licenses. Alcohol is addressed in the Employee Handbook. Chief asked if SOG was reviewed before vehicle use policy was issued. Mr. Braslow reviewed the policy and also reviewed SOG. Commissioner Racanati also reviewed policy. Paid staff also needs to review and sign policy. Commissioner Luck reviewed Travel and Expense Policy, made some changes will be reviewed by Mr. Braslow.
 - g. Bailey-Luck incident , received letter form Mr. Bailey's attorney, pending environmental and assault. Mr. Bailey looking for settlement prior to going to court. Case moved to Milltown. Insurance Company is looking for some information.
 - h. Reprimand of Chief closed.
 - i. Email to Mike Bailey about not getting vouchers in on time.
 - j. Form listing equipment for paid staff, cannot use their own equipment,District will provide equipment.
 - k. Membership of NFPA
11. NEW BUSINESS
- a. Ordered new face mask and boots for Mike Bailey. He wants two pairs of boots, one pair to replace pair that was lost.
 - b. Capital Expenditures and 2016 Budget, need to find out from Fire Co.
 - c. Radio Batteries from Battery Zone failing need to order 12 batteries from Tactical Public Safety Communications.
 - d. Bill Mooney works for an insurance company, will give him information to review cost of Workman's Compensation.
 - e. Received CD from VFIS on Harassment, will order Driver qualification course.
12. COMMITTEE REPORT
- a. Truck Committee, talked about equipment, flying to factory on 10/4/15 for new truck. Chief, Commissioner Racanati, Commissioner Luck, George Luck will go over tool list. Commissioner Racanati signed paint chip card..
 - b. IAMRESPONDING-set up, Commissioner Ciabattone on the system and it works. Transmitter did not work will be replaced. Will add members, should be operational by mid October.
13. APPROVAL OF VOUCHERS AND PAYMENTS
- a. Motion was made to accept the Treasurer's Report and pay all properly vouchered bills. Motion passed.

Board of Fire Commissioners

South Brunswick Fire District #3

14. Chairman opened meeting to the public, having no comment from the public, public portion closed.
15. ROLL CALL
 - a. Chairman Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer Jodi Racanati-present
 - d. Clerk Jane Eisenmann-present
 - e. Asst. Treasurer/Asst. Clerk Norman Luck-present
16. Motion to adjourn at 20:42.

Agostino Racanati, Chairman

Jane L. Eisenmann, Clerk

Board of Fire Commissioners

South Brunswick Fire District #3

Meeting Minutes of the Regular Meeting
Held on October 20, 2015

1. The meeting was held at the Kingston Fire House and called to order by Chairman Agostino Racanati at 19:02.
2. Chairman read the required statement of compliance with the public meetings act.
3. Roll Call
 - a. Chairman-Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer – Jodi Racanati -present
 - d. Clerk – Jane Eisenmann -present
 - e. Asst. Treasurer/Asst. Clerk-Norman Luck-present
4. Chairman led the meeting for the flag salute.
5. Minutes for the Regular Meeting held 9/15/15 were reviewed. Motion to approve the minutes passed.
6. Chairman opened meeting to the public, having no comment from the public, public portion closed.
7. Auditor Rodney Haines attended the meeting. Board reviewed 2016 Budget. Need to increase shots and medical to \$10,000.00 if requiring physicals, find out cost from Urgent Care. Need to build \$50,000.00 into contract with Fire Co. for generator. If generator is purchased before the end of the year need Resolution and contract with Fire Co. Need to review plan document for LOSAP for members who took early retirement but are still active, can they open another account.
Need to have committee meeting to figure out what tools are needed for the new truck, talk about Chief's vehicle.
8. CORRESPONDENCE
 - a. Email from David Luck concerning the Luck-Bailey Incident
 - b. NFPA membership ID card
 - c. VFIS Privacy Notice
9. TREASURER'S REPORT
 - a. Report given. Copy attached.
 - b. 2014 Audit \$9,000.00
10. CHIEF'S REPORT
 - a. Report given for September.
 - b. Live Burn on Sunday October 25 Middlesex County.
 - c. New engine-met with reps in South Dakota, some minor modifications to specifications. Hose bed cover, third taillight, spotlight, remote tire sensors, smaller refrigerator.
 - d. Assistance to Firefighter Grant opening soon. Somerset County new radio system sometime next year, Franklin in 2017, Middlesex County migrating next year. Grant would be for Harris radios, new portable radios that support all bands, chip that accepts wireless, 50 portable radios and radios on apparatus \$7400.00 per radio, \$347,484.00.

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- e. Don Sigler is moving, Bill Mooney volunteered to take on Quartermaster responsibilities, forms and need list for volunteers.
- f. Request for replacement of ropes and harnesses at a cost not to exceed \$6,000.00.
- 11. OLD BUSINESS
 - a. 2014 Audit complete, resolution.
 - b. Office furniture-waiting for replacement of file cabinet
 - c. Head coordinator role-not finished updating yet
 - d. Have not received quotes for generator yet.
 - e. Policies-will have another date for Harassment training, most volunteers attended
 - f. Update on Bailey/Luck incident, Mr. Bailey will file a civil suit, Mr. Braslow is working on it, waiting to hear from him, looking for a settlement without going to court. Depends on insurance Co.
- 12. NEW BUSINESS
 - a. Received driver training CD.
 - b. Air packs low on one truck, members need to check air packs before use. Commissioner Racanati feels unsafe to operate Fire Co. because of equipment safety. Will get quotes on cameras for engine room to monitor equipment to make sure it is not being tampered with, send email to Fire co.
 - c. Concern over paid staff bringing their own equipment. No one is allowed to use their own equipment. Need hold harmless agreement, District is not responsible for replacement.. Must be willing to sign agreement if they use their own equipment. It also must be approved by the Chief. Commissioner Racanati feels that phones, computers and i pads are distracting and day staff should not be using them at work. Chief is responsible for assigning duties to the staff, if things are not getting done send email to the board. Need a clear set of rules to operate under. Need to followup on reports and document what is done and not done. Will have a meeting with Plainsboro Commissioners, Chief, Deputy Chief, And Commissioners Luck and Racanati about managing paid staff.
- 13. COMMITTEE REPORT
 - a. IAMRESPONDING people have been added to the system, will have training session.
- 14. APPROVAL OF VOUCHERS AND PAYMENTS
 - a. Motion was made to accept Treasurer's Report and pay all properly vouchered bills. Motion passed.
- 15. Chairman opened meeting to the public, having no comment from the public, public portion closed.
- 16. ROLL CALL
 - a. Chairman Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer Jodi Racanati-present
 - d. Clerk Jane Eisenmann-present

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e. Asst. Treasurer/Asst. Clerk Norman Luck-present

17. Motion to adjourn at 22:06.

Agostino Racanati, Chairman

Jane L. Eisenmann, Clerk

Board of Fire Commissioners

South Brunswick Fire District #3

Meeting Minutes of the Regular Meeting
Held on November 18, 2015

1. The meeting was held at the Kingston Fire House and called to order by Chairman Agostino Racanati at 19:05.
2. Chairman read the required statement of compliance with the public meetings act.
3. Roll Call
 - a. Chairman-Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-present
 - c. Treasurer – Jodi Racanati -absent
 - d. Clerk – Jane Eisenmann -present
 - e. Asst. Treasurer/Asst. Clerk-Norman Luck-absent joined meeting at 19:15.
4. Chairman led the meeting for the flag salute.
5. Minutes for the Regular Meeting held 10/20/15 were reviewed. Motion to approve the minutes passed.
6. Chairman opened meeting to the public, having no comment from the public, public portion closed.
7. CORRESPONDENCE
 - a. Email for ratables
8. TREASURER'S REPORT
 - a. Report given by Commissioner Agostino Racanati. Copy attached.
9. CHIEF'S REPORT
 - a. Report given for October.
 - b. Completed Live Burn at Middlesex County.
 - c. Renewed SAM Application for federal contractor registration. Demo for Harris Radios \$1300.00 per radio Chief will apply for Grant.
 - d. Damage to toolbox in Engine Room, no one reported damage, also hose coupling was run over.
 - e. Chief's car sent to repair antennae, remote start working.
 - f. Thank you letter from NYC Federal Reserve District 2.
10. OLD BUSINESS
 - a. Auditor attended meeting . Board reviewed 2016 Budget, will raise budget to reach 2% CAP. Replacement of Air Packs would require a referendum question for February election, lease purchase would need actual cost. Radios- Somerset County will be changing radios during the first quarter of next year, radios will need to be upgraded before new radios would be available, upgrades would cost about \$1,0000.00 each ,would need to upgrade 12. Capital reserve for 2016 Budget 2 cents.
 - b. 2014 Audit reviewed. Need Resolution to identify comments and corrections..Motion was made to approve the Resolution for review of the 2014 Audit. Motion passed.
 - c. Office furniture file cabinet is in, old one was returned.
 - d. Head Coordinator responsibilities- need feedback from Fire Co., need to work with coordinators as to expectations. Chief to provide direction to paid staff concerning apparatus,

Board of Fire Commissioners

South Brunswick Fire District #3

Commissioner Ciabattone working with coordinators concerning the specifics for what they are to do.

11. NEW BUSINESS

- a. New gear, Motion was made to purchase 5 sets of turnout gear. Motion passed.
- b. Meeting November 30th to review equipment for new truck.
- c. Motion was made to upgrade 12 radios needed to communicate with Somerset County when they change radio transmission. Motion passed.

12. COMMITTEE REPORT

- a. Truck Committee-some issues with change order, Spartan wanted to push back delivery by 10 days, this was taken out of change order and it was signed and sent back.
- b. IAMRESPONDING-need to do training, system is running, need to add paid staff. Other companies in district have IAMRESPONDING, District will get a 1 year subscription, can help track equipment. Need to get Mercer and Somerset County texts to come through.

13. APPROVAL OF VOUCHERS AND PAYMENTS

- a. Motion was made to accept the Treasurer's Report and pay all properly vouchered bills. Motion passed.

14. Chairman opened meeting to the public, George Luck informed the Board concerning the new generator that they will be coming out this week to look at where to place it, there will be a KVACS meeting concerning traffic issues in Kingston, desk needs to go in dumpster, need to dispose of hose, lights and thermal imaging cameras and need to find out from Middlesex County if they want empty foam buckets back.

15. ROLL CALL

- a. Chairman Agostino Racanati-present
- b. Vice Chairman Christopher Ciabattone-present
- c. Treasurer Jodi Racanati-absent
- d. Clerk Jane Eisenmann-present
- e. Asst. Treasurer/Asst. Clerk Norman Luck-present

16. Motion to adjourn at 21:25.

Agostino Racanati, Chairman

Jane L. Eisenmann, Clerk

Board of Fire Commissioners

South Brunswick Fire District #3

Meeting Minutes of the Regular Meeting
Held on December 8, 2015

1. The meeting was held at the Kingston Fire House and called to order by Chairman Agostino Racanati at 19:00.
2. Chairman read the required statement of compliance with the public meetings act.
3. Roll Call
 - a. Chairman-Agostino Racanati-present
 - b. Vice Chairman Christopher Ciabattone-absent
 - c. Treasurer – Jodi Racanati -present
 - d. Clerk – Jane Eisenmann -present
 - e. Asst. Treasurer/Asst. Clerk-Norman Luck-present
4. Chairman led the meeting for the flag salute.
5. Minutes for the Regular Meeting held 11/18/15 were reviewed. Motion to approve the minutes passed.
6. Chairman opened meeting to the public, having no comment from the public, public portion closed.
7. CORRESPONDENCE
 - a. Budget documents
 - b. Bill from Travelers Insurance \$26,906.00
8. TREASURER’S REPORT
 - a. Report given. Copy attached.
9. CHIEF’S REPORT
 - a. Report given for November.
 - b. Campbell Supply wants Rescue truck to look at access issues.
 - c. Truck Committee met, and went over list of equipment for new truck.
 - d. Laptop computers updated. Administrator rights were changed, can't install software.
 - e. Working on list for turnout gear.
 - f. AFG Grant opened.
 - g. New line officers elected for next year. Chief Mathis was not reelected.
10. OLD BUSINESS
 - a. 2014 Audit Corrective Action Plan completed.
 - b. 2016 Budget packet.
 - c. LOSAP-Commissioner Luck still working on finding out if Karl and David can put money into existing LOSAP account, cannot open a new account. 4 members are not members anymore. Commissioner Luck wants permission to close out accounts for Anthony Quaranta, Matt Rucko, Rod, and Ray Sisson, will talk to Auditor first..
11. NEW BUSINESS

a. New Equipment List. Copy attached. Will hold off on ordering ropes.

Motion was made to approve the purchase of Thermal Imaging Cameras at a cost of \$10,460.62 from Capital funds. Motion passed. Motion was made to approve the purchase of a Thermal Imaging Camera with a trade in at a cost of \$7476.56. Motion passed..

.Motion was made to approve the purchase of 1 portable and 1 mobile radio for the new truck at a cost not to exceed \$17,000.00 from capital funds. Motion passed.

c.

b. New Agreements and Resolutions

c. Motion was made to approve Resolution 19 authorizing Budget Transfers. Motion passed.

Motion was made to approve Resolution 20 to approve a temporary budget not to exceed 14%. Motion passed.

12. COMMITTEE REPORT

a. IAMRESPONDING-monitors working, need to have a training class.

13. APPROVAL OF VOUCHERS AND PAYMENTS

a. Motion was made to accept the Treasurer's Report and pay all properly vouchered bills. Motion passed.

14. Chairman opened meeting to the public, having no comment from the public, public portion closed.

15. ROLL CALL

a. Chairman Agostino Racanati-present

b. Vice Chairman Christopher Ciabattone-absent

c. Treasurer Jodi Racanati-present

d. Clerk Jane Eisenmann-present

e. Asst. Treasurer/Asst. Clerk Norman Luck-present

16. Motion to adjourn at 20:11.

Agostino Racanati, Chairman

Jane L. Eisenmann, Clerk