

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: KingstonFireCommissioners@hotmail.com**

REGULAR MEETING HELD ON: January 15, 2013
CALLED TO ORDER AT: 7:05 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231, ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: PATTI SHENNARD, CHAIR X CHRISTINA KLAM, TREASURER X
MEREDITH ROGERS, CLERK X DENNIS SHENNARD, COM X
ERNST DEHAAS, COM.

Public Portion: None

MINUTES APPROVED: Yes for Nov 2012 and Dec 2012

CORRESPONDENCE RECEIVED FOR THE PERIOD: None

TREASURER'S REPORT:

SAVINGS:	Period	Dec 31	Ending bal:	\$5,883.64
CHECKING:	Period	Dec 25	Ending bal	\$741.04

- Payment to Fire District 1 of \$353.50 was approved for election advertising

CHIEF'S REPORT: CHIEF'S REPORT FOR THE MONTH OF DEC WAS NOT RECEIVED
ITEMS OF DISCUSSION DURING CHIEF'S REPORT:

1. All vehicles are in service
2. Box alarms on the Franklin side will be updated
3. Kingston is the Chairman and Secretary for this year for the Fire Chief meeting
4. Lloyd spoke to FEMA about reimbursement for Super Storm Sandy
5. Lloyd is looking into doing joint training with neighboring fire companies
6. New cell phones for the Chief and Deputy Chief will be acquired

OLD BUSINESS:

(1) 2012 OFFICES AS:

**PATTI SHENNARD, CHAIR
MEREDITH ROGERS, CLERK
CHRISTINA KLAM, TREASURER
DENNIS SHENNARD, COMMISSIONER
ERNST DEHAAS, COMMISSONER**

FRANKLIN TOWNSHIP DISTRICT 4:

**REPRESENTATIVE: PATTI SHENNARD
ALTERNATE: DENNIS SHENNARD**

Schedule of meetings: 3RD Tues. of the month for the year of 2012. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

1. MR sent Augie meeting minutes for Nov and Dec 2012 for website; CK to send budget
2. Census was lost and a new one has been requested by CK
3. Budget was adopted
4. PS made a flyer for our election for 2013

NEW BUSINESS:

1. PS and DS are not running for re-election in 2013
2. Election is Feb 16, 2013
3. Charlie Hoens has resigned SB Fire Commissioner Board and is under investigation for embezzlement – no charges filed yet; MR, PS, DS, ED attended the SB Fire Commissioner Board meeting on 1/8/13 where it was announced that Norm Luck will take over as Treasurer and Augie Racanati as Assistant Treasurer and an additional audit will be conducted from 2010-present
4. International Asian restaurant to open by Superbowl weekend in old Charlie Browns site but first must pay Fire Prevention.

MEETING ADJOURNED AT: 8:40 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2013----2 seats: ~~Patti Shennard & Dennis Shennard~~ open

2014----1 seat: Christina Klam

2015----2 seats: Meredith Rogers & Ernest DeHaas

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: KingstonFireCommissioners@hotmail.com**

REGULAR MEETING HELD ON: February 12, 2013
CALLED TO ORDER AT: 7:00 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231, ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: PATTI SHENNARD, CHAIR X CHRISTINA KLAM, TREASURER X
MEREDITH ROGERS, CLERK X DENNIS SHENNARD, COM X
ERNST DEHAAS, COM. X

Public Portion: None

MINUTES APPROVED: Yes

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- Letter from new Director of church for our election site
- Email from a newspaper requesting the location of voting and who is running.

TREASURER'S REPORT:

SAVINGS:	Period	Jan 31	Ending bal:	\$5,583.99
CHECKING:	Period	Jan 25	Ending bal	\$741.08

- Approved/seconded payment to Postal Service for our PO Box for \$60

CHIEF'S REPORT: CHIEF'S REPORT FOR THE MONTH OF ____ WAS **NOT** RECEIVED
ITEMS OF DISCUSSION DURING CHIEF'S REPORT:

No Chief's Report

OLD BUSINESS:

(I) 2013 OFFICES AS:

**Open, CHAIR
MEREDITH ROGERS, CLERK
CHRISTINA KLAM, TREASURER
ERNST DEHAAS, COMMISSONER**

FRANKLIN TOWNSHIP DISTRICT 4:

**REPRESENTATIVE: CHRISTINA KLAM
ALTERNATE: MEREDITH ROGERS**

Schedule of meetings: 3RD Tues. of the month for the year of 2012. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

None

NEW BUSINESS:

1. PS and DS are not running for re-election in 2013
2. Election is Feb 16, 2013: Schedule = CK 2-4:15pm; MR 4:15-6:30pm; ED 6:30-9pm
3. CK will attend Fire Prevention meetings
4. Dinner to honor PS and DS on Tuesday, February 19

MEETING ADJOURNED AT: 7:45 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2013----2 seats: open

2014----1 seat: Christina Klam

2015----2 seats: Meredith Rogers & Ernest DeHaas

BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: KingstonFireCommissioners@hotmail.com

REGULAR MEETING HELD ON: March 19, 2013
CALLED TO ORDER AT: 7:00 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231, ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: CHRISTINA KLAM, TREASURER X
MEREDITH ROGERS, CLERK/CHAIR X ERNST DEHAAS, COM. X

Public Portion: Bill Kleiber, Treasurer of the NJ State Association of Fire Districts, came to have us sign the agreement for shared services for fuel during the night hours.

MINUTES APPROVED: Yes

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- VFIS insurance policy
- Letter from Franklin Township approving our salaries
- Invitation to Fire District 1 Awards Dinner on March 9

TREASURER'S REPORT:

SAVINGS:	Period	Feb 28	Ending bal:	\$741.12
CHECKING:	Period	Feb 25	Ending bal	\$5,170.81

- Approved/seconded payment of \$300 to NJ State Association of Fire Districts for annual dues
- Approved/seconded payment of \$214 to VFIS for insurance

CHIEF'S REPORT: CHIEF'S REPORT FOR THE MONTH OF NOV-DEC 2012 AND JAN-FEB 2013 WAS RECEIVED

ITEMS OF DISCUSSION DURING CHIEF'S REPORT:

- Blood borne pathogen hazmat refresher course was conducted in January
- Eight members are going to hear a lecture on 3/23 at Princeton University
- Live burn is scheduled for May
- A building construction and use of rope drill was conducted on 3/18
- Chief's vehicle needed some work that was done in house

OLD BUSINESS:

(1) 2013 OFFICES AS:

**MEREDITH ROGERS, CLERK and CHAIR
CHRISTINA KLAM, TREASURER
ERNST DEHAAS, COMMISSONER**

FRANKLIN TOWNSHIP DISTRICT 4:

**REPRESENTATIVE: CHRISTINA KLAM
ALTERNATE: ERNST DEHAAS**

Schedule of meetings: 3RD Tues. of the month for the year of 2012. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

None

NEW BUSINESS:

1. We need to find at least 1 more commissioner

MEETING ADJOURNED AT: 7:48 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2013----2 seats: open

2014----1 seat: Christina Klam

2015----2 seats: Meredith Rogers & Ernest DeHaas

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: KingstonFireCommissioners@hotmail.com**

REGULAR MEETING HELD ON: APRIL NO MEETING HELD

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: KingstonFireCommissioners@hotmail.com**

REGULAR MEETING HELD ON: May 21, 2013
CALLED TO ORDER AT: 7:03 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231, ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: CHRISTINA KLAM, TREASURER X
MEREDITH ROGERS, CLERK/CHAIR X ERNST DEHAAS, COM. X

Public Portion: Members of the Fire Company were present to discuss 2 issues:

- 1) Agreement with the SB Commissioners: they did not want to sign the agreement until an issue about Section 16 was addressed
- 2) Possibility of eliminating SB District 3 and combining with District 1
A special meeting will be called with a the SB lawyer present to discuss these matters

MINUTES APPROVED: Yes

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- Minutes from the March 9 meeting of the NJ State Association of Fire Districts
- Letter from the Franklin Township Clerk alerting us that the tax rate for us has been approved

TREASURER'S REPORT:

SAVINGS:	Period	April 30	Ending bal:	\$741.20
CHECKING:	Period	April 25	Ending bal	\$23,663.98
CHECKING:	Period	March 25	Ending bal	\$5,171.10

- Approved/seconded payment of \$15,500 to SB Commissioners for half-year agreement
- Approved/seconded payment of \$64 (tax excluded) to Thompson-Reuters for mandatory publications

CHIEF'S REPORT: CHIEF'S REPORT FOR THE MONTH OF APRIL 2013 WAS RECEIVED
ITEMS OF DISCUSSION DURING CHIEF'S REPORT:

- All apparatus in service
- SB received the Best Appearing Rescue Truck in the E. Brunswick parade
- Need 2 new GPSs; SB approved the fire company's recommendation
- Chief is looking into updating phones
- Live burn drill on 5/20/13 – some issues identified and will be fixed
- FEMA paperwork submitted – should receive money back for Hurricane Sandy

OLD BUSINESS:

(1) 2013 OFFICES AS:

**MEREDITH ROGERS, CLERK and CHAIR
CHRISTINA KLAM, TREASURER
ERNST DEHAAS, COMMISSONER**

FRANKLIN TOWNSHIP DISTRICT 4:

**REPRESENTATIVE: CHRISTINA KLAM
ALTERNATE: ERNST DEHAAS**

Schedule of meetings: 3RD Tues. of the month for the year of 2013. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

- CK needs to fill out the IRS paperwork
- We need another commissioner – ask everyone

NEW BUSINESS:

1. MR to send Augie the minutes to-date.
2. Special meeting to be held to discuss Fire Company issues

MEETING ADJOURNED AT: 8:25 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2013----2 seats: open

2014----1 seat: Christina Klam

2015----2 seats: Meredith Rogers & Ernest DeHaas

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: KingstonFireCommissioners@hotmail.com**

REGULAR MEETING HELD ON: June 18, 2013
CALLED TO ORDER AT: 7:00 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231, ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: CHRISTINA KLAM, TREASURER X
MEREDITH ROGERS, CLERK/CHAIR X ERNST DEHAAS, COM. X

Public Portion: None

MINUTES APPROVED: Yes

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- Signed statement returned from Thomson-Reuters

TREASURER'S REPORT:

SAVINGS:	Period	March 31	Ending bal:	\$741.16
SAVINGS:	Period	May 31	Ending bal	\$741.24
CHECKING:	Period	May 25	Ending bal	\$23,665.38

CHIEF'S REPORT: CHIEF'S REPORT FOR THE MONTH OF MAY 2013 WAS RECEIVED
ITEMS OF DISCUSSION DURING CHIEF'S REPORT: none

OLD BUSINESS:

(1) 2013 OFFICES AS:

**MEREDITH ROGERS, CLERK and CHAIR
CHRISTINA KLAM, TREASURER
ERNST DEHAAS, COMMISSONER**

FRANKLIN TOWNSHIP DISTRICT 4:

**REPRESENTATIVE: CHRISTINA KLAM
ALTERNATE: ERNST DEHAAS**

Schedule of meetings: 3RD Tues. of the month for the year of 2013. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

- CK will provide all paperwork to ED regarding our IRS tax status
- Signed agreement with SB Fire District 1 returned to Fire District 1

NEW BUSINESS:

1. MR to send Augie the minutes to-date for website.
2. MR to send CK the minutes to-date for audit.

MEETING ADJOURNED AT: 7:40 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2013-----2 seats: open

2014-----1 seat: Christina Klam

2015-----2 seats: Meredith Rogers & Ernest DeHaas

BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: KingstonFireCommissioners@hotmail.com
Website: <http://sbfiredistrict3.com>

REGULAR MEETING HELD ON: July 16, 2013
CALLED TO ORDER AT: 7:04 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231, ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: CHRISTINA KLAM, TREASURER X
MEREDITH ROGERS, CLERK/CHAIR X ERNST DEHAAS, COM. X

Public Portion: Greg the accountant was present

MINUTES APPROVED: Yes

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- Letter from the State of NJ requesting our audit
- Letter from the IRS about charity

TREASURER'S REPORT:

SAVINGS:	Period	June	Ending bal:	n/a
CHECKING:	Period	June 26	Ending bal	\$23,665.38

Bill paid: \$529 to Franklin Township for Shared Services

CHIEF'S REPORT: CHIEF'S REPORT FOR THE MONTH OF JUNE 2013 WAS NOT RECEIVED
ITEMS OF DISCUSSION DURING CHIEF'S REPORT:

- 1) Four (half) of the line officers completed the Hazmat Commander Course; the other half will in the fall.
- 2) Pump testing complete and the ground ladders tested; there were issues.
- 3) Engine 4 had some minor repairs completed.
- 4) The 2009 Chief's vehicle had some minor repairs completed.
- 5) Hose testing was completed and some hoses failed – they are very old (25+ years). New hose will cost ~\$15,000.
- 6) Five members will be having Rapid Intervention (fire fighters saving other fire fighters) training next week.
- 7) Someone will be attending the National Fire Academy in Baltimore – still determining who.
- 8) A group will be going to the Fire House Expo to learn about different equipment, tools, etc. at the end of July.
- 9) The Chief submitted the 5-year plan to both Boards.

OLD BUSINESS:

(1) 2013 OFFICES AS:

**MEREDITH ROGERS, CLERK and CHAIR
CHRISTINA KLAM, TREASURER
ERNST DEHAAS, COMMISSONER**

FRANKLIN TOWNSHIP DISTRICT 4:

**REPRESENTATIVE: CHRISTINA KLAM
ALTERNATE: ERNST DEHAAS**

Schedule of meetings: 3RD Tues. of the month for the year of 2013. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

- MR will send meeting minutes to Augie for website.
- MR to add website on our letter head.

NEW BUSINESS:

1. None.

MEETING ADJOURNED AT: 8:40 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2013-----2 seats: open

2014-----1 seat: Christina Klam

2015-----2 seats: Meredith Rogers & Ernest DeHaas

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: KingstonFireCommissioners@hotmail.com
Website: <http://sbfiredistrict3.com>**

REGULAR MEETING HELD ON: September 17, 2013
CALLED TO ORDER AT: 6:59 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231, ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: CHRISTINA KLAM, TREASURER X
MEREDITH ROGERS, CLERK/CHAIR X ERNST DEHAAS, COM. X

Public Portion: Greg the accountant was present

MINUTES APPROVED: Yes

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- None

TREASURER'S REPORT:

SAVINGS:	Period	Aug 31	Ending bal:	\$212.33
CHECKING:	Period	Aug 25	Ending bal	\$7,803.75

Bill paid: \$3,000 to Hodulik Morrison (accounting firm)

CHIEF'S REPORT: CHIEF'S REPORT FOR THE MONTH OF JULY AND AUGUST 2013 WAS NOT RECEIVED

ITEMS OF DISCUSSION DURING CHIEF'S REPORT:

OLD BUSINESS:

(1) 2013 OFFICES AS:

**MEREDITH ROGERS, CLERK and CHAIR
CHRISTINA KLAM, TREASURER
ERNST DEHAAS, COMMISSONER**

FRANKLIN TOWNSHIP DISTRICT 4:

**REPRESENTATIVE: CHRISTINA KLAM
ALTERNATE: ERNST DEHAAS**

Schedule of meetings: 3RD Tues. of the month for the year of 2013. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

- MR will send meeting minutes to Augie for website.

NEW BUSINESS:

1. MR will look into where to post the budget: ask Patti or look at our email trail.
2. ED presented his plan to assist in providing weight management to the Fire Company: Weight Watchers charges ~\$10/week; we would subsidize \$3/week for 5 people maximum. Can be anyone from the Fire Company (not just Franklin Twnp side). CK looking into the budget to see if we have enough money (\$780 per year for 5 people).
3. Fire District 3 refused to sign shared service agreement (again). Question remains regarding what to do if Fire Inspectors work on a fire in Fire District 3 – bill them?
4. October 8, 7pm at the fire house: SB Fire Commissioners meeting with their auditor – CK invited.

MEETING ADJOURNED AT: 7:49 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2013-----2 seats: open

2014-----1 seat: Christina Klam

2015-----2 seats: Meredith Rogers & Ernest DeHaas

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: KingstonFireCommissioners@hotmail.com
Website: <http://sbfiredistrict3.com>**

REGULAR MEETING HELD ON: October 15, 2013
CALLED TO ORDER AT: 7:04 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231, ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: CHRISTINA KLAM, TREASURER X
MEREDITH ROGERS, CLERK/CHAIR X ERNST DEHAAS, COM. X

Public Portion: None

MINUTES APPROVED: Yes

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- None

TREASURER'S REPORT:

SAVINGS: Not received
CHECKING: Not received

Bill paid: None

South Brunswick will be requesting \$32,000 for 2014, which is \$1,000 more than this year.

CHIEF'S REPORT: CHIEF'S REPORT FOR THE MONTH OF SEPT 2013 WAS RECEIVED
ITEMS OF DISCUSSION DURING CHIEF'S REPORT:

- The Company did very well at the Live Burn training in September
- Plainsboro Fire Company donated some equipment.
- The purchase of some equipment will be needed by the end of the year.

OLD BUSINESS:

(1) 2013 OFFICES AS:

**MEREDITH ROGERS, CLERK and CHAIR
CHRISTINA KLAM, TREASURER
ERNST DEHAAS, COMMISSONER**

FRANKLIN TOWNSHIP DISTRICT 4:

**REPRESENTATIVE: CHRISTINA KLAM
ALTERNATE: ERNST DEHAAS**

Schedule of meetings: 3RD Tues. of the month for the year of 2013. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

1. MR will send meeting minutes to Augie for website.
2. October 8, 7pm at the fire house: SB Fire Commissioners meeting with their auditor – CK went to the meeting

NEW BUSINESS:

1. MR needs look into where to post the budget – Princeton Packet information
2. Fire District 3 finally signed the shared service agreement.
3. The budget needs to be submitted by December 17, so we will need to move our meeting; will post notice in the post office and fire house.

MEETING ADJOURNED AT: 7:50 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2013-----2 seats: open

2014-----1 seat: Christina Klam

2015-----2 seats: Meredith Rogers & Ernest DeHaas

BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: KingstonFireCommissioners@hotmail.com
Website: <http://sbfiredistrict3.com>

REGULAR MEETING HELD ON: November 19, 2013
CALLED TO ORDER AT: 7:00 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231, ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: CHRISTINA KLAM, TREASURER X
MEREDITH ROGERS, CLERK/CHAIR X ERNST DEHAAS, COM. X

Public Portion: None

MINUTES APPROVED: Yes

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- Letter from a website company seeking business
- Letter from insurance company seeking business
- Letter requesting our annual compensation from Franklin Township clerk – CK answered
- Minutes from NJ State Association of Fire Districts – June 8 meeting

TREASURER'S REPORT:

SAVINGS: 6/25: \$741.28 7/31: \$741.32 9/30: \$212.34 10/31: \$212.35

CHECKING: 7/25: \$7,803.51 9/25: \$26,510.80 10/25: \$23,511.54

Bill paid: Check to SB Commissioners: \$15,500.00

Amount received from Franklin Township on 9/9: \$18,706.50

South Brunswick will be requesting \$32,000 for 2014, which is \$1,000 more than this year.

CHIEF'S REPORT: CHIEF'S REPORT FOR THE MONTH OF OCT 2013 WAS RECEIVED
ITEMS OF DISCUSSION DURING CHIEF'S REPORT:

- Engine 243 out of service
- Live Burn trainings scheduled
- November 6 training went well
- Chief is working on a grant for a generator and electric panel
- Chief is drafting guidance on natural disasters – starting with hurricanes

OLD BUSINESS:

(1) 2013 OFFICES AS:

**MEREDITH ROGERS, CLERK and CHAIR
CHRISTINA KLAM, TREASURER
ERNST DEHAAS, COMMISSONER**

FRANKLIN TOWNSHIP DISTRICT 4:

**REPRESENTATIVE: CHRISTINA KLAM
ALTERNATE: ERNST DEHAAS**

Schedule of meetings: 3RD Tues. of the month for the year of 2013. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

1. MR will send meeting minutes to Augie for website.

NEW BUSINESS:

1. Next meeting will be Dec 10, so we can finalize the budget; notice in the paper for January 4; adopted budget by January 21.
2. MR needs look into where to post the budget – Princeton Packet information.
3. For Weight Watchers, we will offer to pay half (= \$21/month) for 6 members to attend meetings. ED and MR to draft an invitation for the fire company explaining what we are offering and how it compliments their gym membership.

MEETING ADJOURNED AT: 8:00 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2013-----2 seats: open

2014-----1 seat: Christina Klam

2015-----2 seats: Meredith Rogers & Ernest DeHaas

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: KingstonFireCommissioners@hotmail.com
Website: <http://sbfiredistrict3.com>**

REGULAR MEETING HELD ON: December 10, 2013
CALLED TO ORDER AT: 7:30 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231, ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: CHRISTINA KLAM, TREASURER X
MEREDITH ROGERS, CLERK/CHAIR X ERNST DEHAAS, COM. X

Public Portion: None

MINUTES APPROVED: Yes

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- Card from insurance company saying Happy Holidays.
- Minutes from the NJ State Association of Fire Districts meeting

TREASURER'S REPORT:

SAVINGS: 11/30: \$212.36
CHECKING: 11/25: \$8012.25

Bill paid: Checks to each of us for salary (\$300 each)

Amount received from Franklin Township on 11/27 for "State Aid": \$168.00

Budget for 2014 was accepted and approved

**CHIEF'S REPORT: CHIEF'S REPORT FOR THE MONTH OF NOV 2013 WAS RECEIVED
ITEMS OF DISCUSSION DURING CHIEF'S REPORT:**

- Water rescue on 12/10 due to snow storm
- Fire company elections held
- Grant submitted for new generator and electrical panel
- Engine 3 is back in service

OLD BUSINESS:

(1) 2013 OFFICES AS:

**MEREDITH ROGERS, CLERK and CHAIR
CHRISTINA KLAM, TREASURER
ERNST DEHAAS, COMMISSONER**

FRANKLIN TOWNSHIP DISTRICT 4:

**REPRESENTATIVE: CHRISTINA KLAM
ALTERNATE: ERNST DEHAAS**

Schedule of meetings: 3RD Tues. of the month for the year of 2013. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

1. MR will send meeting minutes to Augie for website.
1. Fire company has a budget for health and fitness, so we do not need to offer Weight Watchers.
2. MR needs look into where to post the budget – Princeton Packet information.
- 2.

NEW BUSINESS:

None

MEETING ADJOURNED AT: 8:25 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2013-----2 seats: open

2014-----1 seat: Christina Klam

2015-----2 seats: Meredith Rogers & Ernest DeHaas