

BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: FranklintwpFD4@gmail.com
Website: <http://sbfiredistrict3.com>

REGULAR MEETING HELD ON: January 8, 2019
CALLED TO ORDER AT: 7:04 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231, ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: CHRISTINA KLAM, TREASURER X CLAY ANDERSON X
MEREDITH ROGERS, CLERK X GLEN MCPARLAND X
KEITH CHASE. _____

Public Portion: none

MINUTES APPROVED: Yes

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- None

TREASURER'S REPORT:

SAVINGS: Dec 31: \$3086.63
CHECKING: Dec 25: \$4,372.63

BILLS:

- Kingston PO for box: waiting for bill – approved

OTHER

- Budget was adopted

CHIEF'S REPORT: CHIEF'S REPORTS FOR THE MONTH OF DEC 2018 AND 2018 ANNUAL REPORT WERE RECEIVED

ITEMS OF DISCUSSION DURING CHIEF'S REPORT:

- Refrigerator on Engine 5 not working
- New Command vehicle ordered
- New Engine 3 to be delivered January 14 – needs lettering, radios, etc
 - o Donation/storage of old Engine 3 being arranged
- Franklin Township Life insurance being reviewed
- LOSAP has been posted – needs to be posted for 30 days
- 2 new applicants in December but 1 did not pass background check
- Annual report:
 - o 10% more calls in 2018 than 2017: SB=173 calls; Franklin=28 calls; Mutual aid = 70 calls
 - o Membership; increasing but difficulty with coverage on weekends and evenings; need more people

- **OLD BUSINESS:**

- (1) **2019 OFFICERS AS:**

- KEITH CHASE, CHAIR**
 - MEREDITH ROGERS, CLERK**
 - CHRISTINA KLAM, TREASURER**
 - GLEN MCPARLAND, COMMISSIONER**
 - CLAY ANDERSON, COMMISSIONER**

- FRANKLIN TOWNSHIP DISTRICT 4:**

- REPRESENTATIVE: CHRISTINA KLAM**
 - ALTERNATE: KEITH CHASE**

- Schedule of meetings: 3RD Tues. of the month for the year of 2019. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

- 1. All commissioners to meet at Bank of America, Princeton at noon on Tuesday, January 14, 2019 to open new account

- **NEW BUSINESS:**

- 1. Election: February 16
 - a. 2-3:30: CK
 - b. 3:30-5: MR
 - c. 5-6:30: CA
 - d. 6:30-8: KC
 - e. 8-9: GM
 - f. CK to print ballots and look into signage (we should be able to go through the front of the building to the KVAC room)
 - 2. CK to check with other Franklin Township Fire Companies if they have room to temporarily store the old Engine 3

MEETING ADJOURNED AT: 7:39 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2019-----2 seats: Keith Chase & Clay Anderson

2020-----1 seat: Christina Klam

2021-----2 seats: Meredith Rogers & Glen McParland

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REGULAR MEETING HELD ON: February 19, 2019
CALLED TO ORDER AT: 7:00 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231, ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: CHRISTINA KLAM, TREASURER X CLAY ANDERSON _____
MEREDITH ROGERS, CLERK X GLEN MCPARLAND X
KEITH CHASE. _____

Public Portion: 2 residents of S.B who thanked us for our service and requested we move our elections to the same time as the general election in November

MINUTES APPROVED: Yes

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- Franklin Township approval of Commissioner salaries
- ISO requesting a visit – forwarded to Chief
- Association of Fire District minutes

TREASURER'S REPORT:

SAVINGS: Jan 31: \$3086.83
CHECKING: Jan 25: \$4,372.46

BILLS:

- Kingston PO for box: waiting for bill – approved and paid (\$92)
- Christina Klam for election balloons - \$22.56
- VFIS for insurance - \$276.00 (tax charged – CK to request it back)
- NJ Assoc. of Fire Districts - \$300

OTHER

- Budget was adopted

CHIEF'S REPORT: CHIEF'S REPORTS FOR THE MONTH OF JAN 2019 WERE RECEIVED
ITEMS OF DISCUSSION DURING CHIEF'S REPORT:

- See attached report

- **OLD BUSINESS:**

- (1) **2019 OFFICERS AS:**

- KEITH CHASE, CHAIR**
 - MEREDITH ROGERS, CLERK**
 - CHRISTINA KLAM, TREASURER**
 - GLEN MCPARLAND, COMMISSIONER**
 - CLAY ANDERSON, COMMISSIONER**

- FRANKLIN TOWNSHIP DISTRICT 4:**

- REPRESENTATIVE: CHRISTINA KLAM**
 - ALTERNATE: KEITH CHASE**

- Schedule of meetings: 3RD Tues. of the month for the year of 2019. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

- 1. Looking into Bank of Princeton for new account
 2. CK to check with other Franklin Township Fire Companies if they have room to temporarily store the old Engine 3

- NEW BUSINESS:**

- 3. Election results: budget passed, KC and CA elected

- MEETING ADJOURNED AT: 7:47 pm**

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

- Elections:**

- 2019-----2 seats: Keith Chase & Clay Anderson**

- 2020-----1 seat: Christina Klam**

- 2021-----2 seats: Meredith Rogers & Glen McParland**