

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
FRANKLIN TOWNSHIP, SOMERSET COUNTY
P.O. BOX 126, KINGSTON, NJ 08528
Phone# 609-924-1181 Fax: 609-924-3747
E-mail: KingstonFireCommissioners@hotmail.com
Website: <http://sbfiredistrict3.com>**

REGULAR MEETING HELD ON: February 21, 2017
CALLED TO ORDER AT: 7:01 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231,
ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE
COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF
SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET
FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: CHRISTINA KLAM, TREASURER X CATHY PAVELEC ___
MEREDITH ROGERS, CLERK X RONALD KLEM ___
KEITH CHASE. X

Public Portion: none

MINUTES APPROVED: February

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- VFIS policy for 2017
- Agreement with Hodulik & Morrison, PA for continued auditing services

TREASURER'S REPORT:

SAVINGS: Feb 28: \$361.79
CHECKING: Feb 28: \$10,353.31

BILLS:

- VFIS: \$228.36

OTHER

- Tax return documents received

CHIEF'S REPORT: CHIEF'S REPORTS FOR THE MONTH OF FEB 2017 WAS RECEIVED

ITEMS OF DISCUSSION DURING CHIEF'S REPORT:

- Problems with Chevy Tahoe continue with autostart; discussion on next steps – looking into finding somewhere else to take it; KC will look into his mechanic
- Request to purchase new tools submitted
- Issues with pager interface being researched
- Engine 5 is out of service to fix a few issues
- Hose testing scheduled for August 7
- Ju family publicly praised the Fire Company for their assistance

OLD BUSINESS:

(1) 2015 OFFICERS AS:

**GEORGE LUCK, JR, CHAIR
MEREDITH ROGERS, CLERK
CHRISTINA KLAM, TREASURER
ERNST DEHAAS, COMMISSONER
CATHY PAVELEC, COMMISSIONER**

FRANKLIN TOWNSHIP DISTRICT 4:

**REPRESENTATIVE: CHRISTINA KLAM
ALTERNATE: ERNST DEHAAS**

Schedule of meetings: 3RD Tues. of the month for the year of 2015. August no meeting.
Has been posted at the firehouse & The Kingston Post Office.

1. MR will send meeting minutes to Augie for website – Ongoing

NEW BUSINESS:

1. New people have joined Fire Prevention
2. CK was sworn in as Fire Commissioner
3. KC will fill out the paperwork for tax exempt status

MEETING ADJOURNED AT: 7:56 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2018-----2 seats: Meredith Rogers & Ronald Klem

2019-----2 seats: Keith Chase & Cathy Pavelec

2020-----1 seat: Christina Klam

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REGULAR MEETING HELD ON: March 21, 2017
CALLED TO ORDER AT: 7:07 pm

IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT P.L. 1975, CHAPTER 231,
ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF FIRE
COMMISSIONERS, FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF
SOMERSET HAS BEEN PROVIDED IN ACCORDANCE WITH SECTION 13 OF SAID ACT, AS SET
FORTH IN A SUNSHINE NOTICE DATED DECEMBER 17, 2002.

SUNSHINE NOTICE READ X FLAG WAS SALUTED X ROLL CALL TAKEN X

ATTENDANCE: CHRISTINA KLAM, TREASURER X CATHY PAVELEC ___
MEREDITH ROGERS, CLERK X RONALD KLEM ___
KEITH CHASE, X

Public Portion: Keith Chase

MINUTES APPROVED: none (Jan minutes missing)

CORRESPONDENCE RECEIVED FOR THE PERIOD:

- NJ Association of Fire Districts Dec 5 Quarterly minutes
- NJ Dept. of Census pre-request letter

TREASURER'S REPORT:

SAVINGS: Jan 31: \$193.61
CHECKING: Nov 25: \$8,427.33

BILLS:

- Kingston Postmaster for PO Box: \$70.00

OTHER

- Tax return documents received

CHIEF'S REPORT: CHIEF'S REPORTS FOR THE MONTH OF DEC 2015 AND JAN 2016 WAS RECEIVED

ITEMS OF DISCUSSION DURING CHIEF'S REPORT:

- New batteries added to Chief's vehicle – will need to be monitored due to issues with keeping a charge
- Radio upgrades: the Fire Company responded to 39 calls in Somerset county, 13 for Franklin Township, 5 for Franklin Township District #2, 19 for Franklin Township District #4. While the changes to the Somerset Co. radios (due March/April 2016) will not affect our ability to communicate with Franklin Township, we will no longer be able to communicate with Somerset Co. Since we respond to numerous calls in Somerset, it is important that our radios work in Somerset. However, original costs were incorrect – to upgrade all radios it will cost \$4,000.
- Knox box needs to be replaced. GL looking into it.
- All issues with Life Insurance have been resolved
- LOSAP has been posted.

OLD BUSINESS:

(1) 2015 OFFICERS AS:

**GEORGE LUCK, JR, CHAIR
MEREDITH ROGERS, CLERK
CHRISTINA KLAM, TREASURER
ERNST DEHAAS, COMMISSONER
CATHY PAVELEC, COMMISSIONER**

FRANKLIN TOWNSHIP DISTRICT 4:

**REPRESENTATIVE: CHRISTINA KLAM
ALTERNATE: ERNST DEHAAS**

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1. MR will send meeting minutes to Augie for website – Ongoing

NEW BUSINESS:

1. Election results: (12 votes) CK elected; budget approved
2. CP to look into grants from Fire House Subs Foundation

MEETING ADJOURNED AT: 8:15 pm

RESPECTFULLY SUBMITTED,

**MEREDITH ROGERS
CLERK**

Elections:

2018-----2 seats: Meredith Rogers & Ronald Klem

2019-----2 seats: Keith Chase & Cathy Pavelec

2020-----1 seat: Christina Klam